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TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

DESIGN REVIEW COMMITTEE

January 15, 2026

Mr. Paul Atwood
116 Winthrop Street
Medway, MA 02053

RE: Sign Design Review for 116 Winthrop Street – Hoag Woods (Upper Charles Conservation Land Trust, Inc.)

Dear Mr. Atwood

Thank you for submitting a Sign Design Review application for Hoag Woods to the Medway Design Review Committee (DRC) for review. The application and associated materials were filed with the Town on Friday, January 9, 2026.

Pursuant to the Medway Zoning Bylaw, this communication serves as the DRC's review letter regarding the proposed freestanding/projecting sign design for Hoag Woods. Please be advised that this letter does NOT constitute approval of a permit by the Town of Medway.

On Thursday, January 15, 2026, the DRC met with Paul Atwood to review the proposed wall sign for Hoag Woods.

You have proposed the following as represented on the sign designs submitted:

- QTY 1 Freestanding Sign – 20" x 30" (4.18 sq. ft.)

The DRC was pleased with the sign design and offered no specific recommendations.

You are welcome to return to a future DRC meeting for further conversation and ideas regarding signage for your business. Please contact the Medway Planning and Economic Development office at 508-533-3291 if you would like to schedule another appointment with the DRC.

In reviewing sign designs for Medway's businesses, the DRC's goal is to enhance the identification value of business signs in Medway. We seek to help Medway businesses and organizations develop their signs as long-term investments, designed for sound readability with appropriate graphics and materials in a manner that suits budgetary constraints and enhances our community's appearance and appeal.

Thank you for your time. We wish you much success in Medway.
Sincerely,



Matthew J. Buckley
Chairman

cc: Jon Ackley, Medway Building Commissioner